

# BASILICA OF OUR LADY OF THE MOUNT

Webpage: [www.mountmarybasilicabandra.in](http://www.mountmarybasilicabandra.in)

## **RULES AND REGULATIONS FOR STALL ALLOTTEES 2026**

For items such as religious articles, prepared food, toys, garments & books. However, Games will not be permitted.

### **I. GENERAL INSTRUCTIONS**

1. Basilica of Our Lady of the Mount has prepared temporary Stalls for hire to vendors for the Bandra Fair **from Sunday, 13 September, 2026 to Sunday, 20 September, 2026.**
2. The Stalls are temporary structures erected in keeping with directives of the civil authorities for the safety and convenience of pilgrims and visitors. Crowd movement and fire safety precautions are in place and we invite the cooperation of all for the general good of our visitors.
3. The Stalls are constructed by the Contractor appointed by the Basilica. The dimensions of the Stalls vary in keeping with the availability of space and safety directives of the civil authorities. It is the responsibility of the Contractor to ensure Fire Safety and other safety and security concerns.
4. The Stalls will be numbered in advance. Each Stall will have a specific number allotted by the management of the Basilica.
5. The Stalls will be available daily for business from **6:00am to 10:00pm** from **Sunday, September 13, 2026 up to Sunday, September 20, 2026.** All the stalls are to be **dismantled by 6:00 a.m. Monday, September 21, 2026.**
6. The Stall Layout Plan will be on display at the Basilica Office and will indicate the Stall Numbers, location and dimensions.
7. No rights of any nature are created in favour of any Applicant or Allottee to the space of the stall allotted to him/her.
8. Stall Allottees are responsible for all Government statutory compliances including GST filing for activities in their respective Stalls.
9. The Basilica will not be liable for theft, damage or accidents (in the Stalls). Allottees are advised to insure their goods.
10. The Management of the Basilica reserves the right to allocate a temporary Stall to whomsoever it deems fit and proper.
11. A Stall allotted to a person in the past **DOES NOT ENTITLE** that Applicant to claim any rights to space or stall this year or at any time in future.
12. A penalty of **₹10,000/- per day** adjusted against the Security Deposit will be imposed on the Allottee for non-compliance with regulations.
13. **Fire Precautions:**
  - a. At the slightest suspicion of possible fire, the Fire Brigade shall be immediately alerted on their **SOS NUMBER - 101.**
  - b. Smoking is strictly prohibited in and around the Stalls.
  - c. No **"Sigdis"**, open fires or clay ovens or any other cooking equipment, such as coal, wood, gas, microwave, OTG, electric appliances, are permitted within the Stall premises. **STRICTLY NO COOKING OR HEATING OF FOOD** is permitted within the Stall premises.
  - d. All Stall Allottees must adhere to the general norms for fire safety.

#### 14. Electricals:

- e. All electrical installations will be carried out only by the Authorized and Certified Electrical Contractor appointed by the Management of the Basilica.

#### 15. No Hawkers:

- f. The entire width of the "Steps" where the Stalls are located is to be always free of hindrance for the smooth passage of the pilgrims to and from the Basilica. This space must not be used for storage. If it is used by the Allottee during the night, the space must be cleared by 5:00a.m. on the two Sundays and by 6:00a.m. during the week.

#### 16. Garbage handling:

- g. Garbage, in any form, must not be thrown on the "Steps" or behind the Stalls or on the property of the Basilica but collected in bins within the Stall.
- h. Garbage is to be disposed of and deposited by the Allottee in the BMC Garbage bins.

## II. ALLOTMENT OF STALLS

- 17. Online Applications are invited by the management of Mount Mary Basilica, Bandra, for temporary stalls during Mount Mary feast 2026, against online payment of **₹ 500/- (plus GST)**. The Application fee is non-refundable.

- 18. Please visit our website: **[www.mountmarybasilicabandra.in](http://www.mountmarybasilicabandra.in)**. Go to **HOME / STALLS 2026**.

- a) **Along with the Application, scanned copies of the following documents of the Applicant are to be uploaded where indicated:**

- i. **AADHAAR** card showing Name, UID, Date of Birth, Address and PINCODE.
- ii. **PAN CARD.**
- iii. **PASSPORT SIZE PHOTO** with WHITE background, Size 3.5cm x 3.5cm.
- iv. "Uploading your Aadhar and PAN card indicates your consent to share your details for verification."

- b) Applicant's AADHAAR card details submitted will be the criteria for verification of data.

- c) **Payment is to be done online in three parts:**

- i. Application Fee - non refundable
- ii. Security Deposit - only if Allotted a specific Stall
- iii. Stall Hire Charges - for the Allotted specific Stall

- d) **Eligible for Allotment of a Stall:**

- i. Only those Applicants who have completed **18 years** as on September 1, 2026, and above, are eligible to apply, as recorded in the Aadhaar card.
- ii. Each Applicant/Aadhaar holder can make only **ONE** Application. If more than one application is made against the same Aadhaar, only one Application will be eligible at the discretion of the management.
- iii. **ONE STALL WILL BE ALLOTTED TO ONE AADHAAR APPLICANT.**
- iv. Applicant's **AADHAAR card** details submitted will be the criteria for verification of data.
- v. **ONE HOUSEHOLD / RESIDENTIAL ADDRESS:** Only **ONE** application shall be permitted from the same household/ family unit for the 2026 stall allotment process. Multiple applications by members of the same household using different Aadhaar/ PAN cards shall not be permitted. The residential address declared in the application and appearing in the supporting documents will be

used for scrutiny. Where the same address is shared by genuinely separate households, the Management may call for additional proof and decide eligibility on verification.

- vi. Any attempt to bypass the one-Applicant/ one-household rule by using alternate, old, incomplete, false or misleading addresses, identity documents, mobile numbers or proxy applicants may result in penalty/ rejection/ disqualification of the related applications. The decision of the Management shall be final and binding.

19. A Stall will be Allotted only after scrutiny and verification of the documents submitted by the Applicant, as requested above. Applicants who fail to fulfil the requirements/criteria as stated above will be rejected by the said management, whose decision will be final and binding on all, and the application fee forfeited.
20. 130 Stalls will be available for hire to the Allottees. (See Location Chart at Basilica Office).
21. There will be a uniform rate of **₹ 700/- per sq ft including GST**, for the hire of a Stall.
22. Security Deposit will be @ **50%** of the Total cost of Hire of the respective allotted Stall by lots (pick).

### **III. DRAW FOR ALLOTMENT OF STALLS**

23. Stalls will be allotted through picking of lots only to those applicants whose applications have been accepted after scrutiny and verification as stated above - only one stall to one Applicant-Aadhaar holder. The entire proceedings will be 'in camera'.
24. The Basilica reserves 20-25 Stalls for Churches, religious and charitable purposes. These Stalls will be called **Reserved Stalls** and will not be included in the Allotment list for hire.
25. There will be two containers:
- Container A** - having the Application Form Numbers; and
- Container B** - having the Stall Numbers (excluding those reserved by the Basilica).
26. There will be two picks:
- (a) one pick from Container A, holding Form Numbers; and
- (b) the second pick from Container B holding Stall Numbers.
27. The Form number picked will be linked and allotted to the corresponding picked Stall Number.
28. There will be two categories of Applicants:
- (a) Local Category:** Only Residents of Greater Mumbai, that is, residents of Mumbai City and Mumbai Suburban District whose Applications have not been rejected.
- (b) OPEN Category:** eligible applicants residing outside Greater Mumbai, and the balance eligible applicants of the Local Category who have not been allotted a stall in the first round.
29. There will be two rounds of allotment of stalls by lots. The **first round** will be for the **Local Category Applicants** and the **second round** will be for the **Open Category Applicants**.
30. In the first round, **70%** of the stalls (excluding reserved stalls), picked randomly by lots as described in Nos. 24 to 27 above, will be reserved for the **Local Category Applicants**.
31. In the second round, the remaining **30%** of the stalls will be allotted to the **Open Category Applicants** (as described in 28b above).
32. **RAC Category** (Reservation Against Cancellation): An **additional 30 Applicants** will be picked for RAC to fill any vacancy arising in all categories due to an Applicant choosing not to take a Stall, or being disqualified, or dropped or cancelled or failing to pay the Security Deposit and Stall Hire Charges in time.
33. The RAC-Category will be allotted stalls in the sequence of their pick. The RAC-Category is not entitled to a Stall if there is none available.

#### IV. PROCESS AND SCHEDULE OF ALLOTMENT

| DATE                                | STAGE            | ACTIVITY                                                                                                                                                                                                                                                                   |
|-------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Aug 18-20</b><br>(Tue-Wed-Thu)   | <b>Stage I</b>   | <b>Application Form:</b><br>i. Fill the form and upload required documents of the Applicant (Aadhaar, PAN, Photo).<br>ii. Make payment online by UPI or Debit Card.<br>iii. Application Form No. is issued online.                                                         |
| <b>Aug 21-24</b><br>(Fri to Mon)    |                  | <b>Verification</b> and sorting of Applicants into two Categories ( <b>Local and Open</b> ) before Draw.                                                                                                                                                                   |
| <b>Aug 26</b><br>(Wed)              |                  | Online <b>Lists of eligible Applicants</b> in the two categories (Local and Open).                                                                                                                                                                                         |
| <b>Aug 28</b><br>(Fri),             | <b>Stage II</b>  | Public DRAW for Stall Allotments at Basilica. There will be 3 Categories: Local / Open / RAC.                                                                                                                                                                              |
| <b>Aug 29 (Sat) to Aug 30 (Sun)</b> |                  | Online <b>LIST OF FINAL ALLOTTEES</b> .<br>Eligible Applicants will be informed of the results of the Draw through their email, including payment details, if successful.                                                                                                  |
| <b>Sept 1-2-3</b><br>(Mon-Tues-Wed) | <b>Stage III</b> | <b>Online pay Security Deposit &amp; Hire Charges (last date 03-09-2026, else be disqualified).</b>                                                                                                                                                                        |
| <b>Sept 10-11</b>                   | <b>Stage IV</b>  | <b>Final Allottees visit Basilica Office to</b><br>i. Collect their <b>Identity-Card Pass</b> permitting them to occupy the Stalls from Sept 13-20, 2026.<br>ii. Provide online banking details for return of the Security Deposit ( <i>must be same as payment made</i> ) |
| <b>Sept 13-20</b>                   |                  | <b>BANDRA FAIR.</b>                                                                                                                                                                                                                                                        |
| <b>Sept 21, by 6:00am</b>           |                  | Allottees <b>Vacate</b> Stalls.                                                                                                                                                                                                                                            |
| <b>Oct 21, 2026</b>                 |                  | <b>Refund of Security Deposit</b> ( <i>latest by Nov 21, 2026</i> ).                                                                                                                                                                                                       |

Fr. Vernon Aguiar  
Rector  
August 16, 2026